



དཔལ་ལྷན་འབྲུག་གཞུང་། ལས་གཞི་ལྷན་ཁག་། ལྷ་གཞི་དང་ཚོང་འབྲེལ་ལས་ཁང་།  
Royal Government of Bhutan  
Ministry of Labour and Human Resources  
DEPARTMENT OF EMPLOYMENT & ENTREPRENEURSHIP



MoLHR/DoEE/OEU-23/2021-22 /560

06th December, 2021

**Subject: Approval for the advertisement of actual job vacancies**

Dear madam,

The Department of Employment and Entrepreneurship is pleased to inform you that the Department has approved to advertise position in various companies as follows:

1. JW MARRIOTT, Kuwait					
Sl	Category	Basic Salary(KD)	Gender	Slot	Qualification
1	Waiter/Waitress	120	M & F	15+15	Class X & above
2	Barista	130	M & F	5+5	
3	Host/ Hostess	130	M & F	10+10	
4	Guest Service Agent	150	M & F	10+10	
5	AYS Agent	150	M & F	10+10	
6	Admin Secretary	200	M & F	5+5	
7	F & B Captain	140	M & F	5+5	
8	Accounting Clerk	190	M & F	5+5	
9	HR Generalist	200	M&F	5+5	
10	Engineering Technician	180	M	5	
11	Commis Chef	150	M & F	5+5	
Total slots				155	
2. Residence INN by MARRIOTT, Kuwait					
1	Waiter/Waitress	120	M & F	5+5	
2	Barista	125	M & F	5+5	
3	Guest Service Agent	145	M & F	5+5	



དཔལ་ལྷན་འབྲུག་གཞུང་། ལས་གཞི་ལྷན་ཁག། ལྷ་གཞི་དང་ཚོང་ལེ་ལས་ཁུངས།  
Royal Government of Bhutan  
Ministry of Labour and Human Resources  
DEPARTMENT OF EMPLOYMENT & ENTREPRENEURSHIP



4	AYS Agent	145	M & F	5+5	Class X & above
5	Admin Secretary	200	M & F	5+5	
6	Accounting Clerk	190	M & F	5+5	
7	HR Generalist	200	M & F	5+5	
8	Engineering Technician	180	M	5	
9	Commis Chef	150	M & F	5+5	
Total slots				85	

You are hereby directed to conduct the recruitment and selection of the above vacancies as per the regulation and submit the report to the Department.

Please note that following terms and conditions should be included in the new terms and conditions and there should not be alteration in other terms and conditions from the Demand letter submitted for the Departmental approval.

- Health Insurance; and
- Evacuation and repatriation plan, if needed.

Sincerely,

Tshering Dawa

(Employment Officer)



དཔལ་ལྷན་འབྲུག་གཞུང་། ལས་གཞི་ལྷན་ཁག་། ལ་གཞི་དང་མི་སྣ་ལས་ཁུངས་།  
Royal Government of Bhutan  
Ministry of Labour and Human Resources  
DEPARTMENT OF EMPLOYMENT & HUMAN RESOURCES

MoLHR/DoEHR/OEU-23/2020-21/ 581

22nd November, 2021

**Subject: Approval for the advertisement of vacancies**

Dear Madam,

The Department of Employment and Human Resources is pleased to inform you that the Department has approved to advertise position in various companies as follows:

1. M/s Symphony Style Hotel						
Sl	Category	Basic Salary(KD)	Gender	Slot	Quali.	Other Allowance
1	Waiter/Waitress	120	M&F	10+10	Class X & above	
2	Receptionist	150	M & F	2+2		
3	Captain(Waiter/Waitress)	140	M & F	2+2		
4	Room Attendant	120	M & F	5+5		
5	Demi Chef(Hot Kitchen)	200	M & F	2+2		
6	Demi Chef(Cold Kitchen)	200	M & F	2+2		
2. M/s JW Marriott, Courtyard						
1	Waiter/Waitress	120	M & F	15+15		30 KD food allowance
2	Barista	130	M & F	5+5		
3	Host/ Hostess	130	M & F	10+10		
4	Guest Service Agent	150	M & F	10+10		
5	AYS Agent	150	M & F	10+10		
6	Admin Secretary	200	M & F	5+5		





དཔལ་ལྷན་འབྲུག་གཞུང་། ལས་གཞི་ལྷན་ཁག། ལྷ་གཞི་དང་མི་སྡེ་ལས་ཁང་།  
Royal Government of Bhutan  
Ministry of Labour and Human Resources  
DEPARTMENT OF EMPLOYMENT & HUMAN RESOURCES

7	F & B Captain	140	M & F	5+5		
8	Accounting Clerk	190	M & F	5+5		
9	HR Generalist	200	M&F	5+5		
10	Engineering Technician	180	M	5		
11	Commis Chef	150	M & F	5+5		
<b>3 CAF Restaurant &amp; Cafe Co.</b>						
1	Waiter/Waitress	150	M & F	15+24	Class XII & above	
<b>4 M/s Al Thiqa Restaurant Company</b>						
1	Service Crew	120	M & F	10+10	Class X & above	
<b>Total Vacancies 1+2+3+4</b>				<b>260</b>		

You are hereby directed to conduct the recruitment and selection of the above vacancies as per the regulation and submit the report to the Department.

Please note that following terms and conditions should be included in the new terms and conditions and there should not be any alteration in other terms and conditions from the Demand Letter submitted for the Departmental approval:

- Health Insurance: and
- Evacuation and repatriation plan, if needed.

Sincerely,

Tshering Dawa

(Employment Officer)